



**Carey**  
Baptist  
College  
Harrisdale



# Early Learning Centre Handbook 2024

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## Principal's Welcome

### Welcome to Carey's Primary School

The Carey Baptist College Primary School is a vibrant, compassionate and caring community where staff, parents and children grow and learn together.

Our core values of integrity, respect, courage, kindness and compassion provide the framework for teaching and learning at Carey Primary. With a commitment to excellence in all areas – intellectual, physical, emotional, social and spiritual – it is our aim to help children build strong foundations that will equip them well in the future while encouraging the development of lifelong learning habits.

It is well documented that the early years of a child's life are critical in the development of their health, learning and behaviours and indeed, it is now recognised that these early years set the course for future success. It is therefore essential that throughout the Primary School years emotional resilience is developed, effective social skills are taught and high standards of behaviour are expected while exposing children to outstanding practice in teaching and learning opportunities.

At Carey we believe that God has created every child as unique, precious and of immeasurable worth! We consider it a privilege to journey with you as together we seek to create an environment that encourages, nurtures and challenges your child to become the very best he or she can be!

**– Ms Kellie Cockram, Primary Principal**

*"Train a child in the way he should go, and when he is old he will not turn from it." – Proverbs 22:6*

## Our History

### A College Dedicated to Student Achievement

Carey Baptist College has been established by Carey Community Baptist Church with the vision to set a standard of educational excellence in Australia as an institution whose ethos and practice is based upon Christian precepts.

Carey Baptist College is a Centre of Learning focused on effective teaching and student learning. Meaningful relationships are formed in an atmosphere of academic rigour and enthusiasm for excellence.

The College has been established as an educational institution dedicated to the academic and social well-being of all students. It is a co-educational K-12 College serving to equip students for lifelong learning, and a place where we are committed to honouring God in all that we do. The Principals and all staff are partners with students in this pursuit.

The College is named after William Carey, a well-known Baptist missionary and educator in India. Carey was a great man who inspired many to develop all their God given talents and to pursue a fulfilling life. One of Carey's sayings, 'Expect Great Things From God, Attempt Great Things For God', became the College's original motto.

William Carey founded a College in India which excelled in teaching of the Sciences and Arts. The College welcomed people of all creeds and opened the door to education for many who would not otherwise have had the opportunity.

Similarly, we aim to provide a private school education that will be acknowledged for effective teaching and encouragement of personal excellence.

The College values of integrity, respect, courage, kindness and compassion form the framework of our pastoral care, discipline and learning programs. From earliest entry to the College at Kindergarten, we seek to teach and encourage students to reflect these values in all areas of their social, emotional, cognitive and physical development.

In a wider context, we also plan to develop strong links with the community, fulfilling our intention to provide a challenging program of studies that will meet many of the needs of students, families and staff.

To this end, we consider it a privilege to share in your child's educational journey and we look forward to working together with you to provide an environment that is positive, stimulating and focused on learning.

## School Administration

### Who do I contact for...

Absentees	If your child is absent from school, please provide us with their full name, class, date/s of absence and reason by 9:00am. SMS: 0428 031 096   E: absentees@carey.wa.edu.au
General Enquiries	Primary Administration Office P: (08) 9394 9133   E: primaryadmin@carey.wa.edu.au
Issues with your child and specific classroom matters	Please see your child's class Teacher.
Curriculum Related Issues	Mrs Julie Pienaar - Assistant Principal P: (08) 9394 9133   E: jpienaar@carey.wa.edu.au
Curriculum Support Program	Mrs Louise Snowsill - Support Coordinator and Teacher P: (08) 9394 9133   E: lsnowsill@carey.wa.edu.au
Discipline and Pastoral Care	Class Teacher or Mrs Claire Chisholm - Assistant Principal P: (08) 9394 9133   E: cchisholm@carey.wa.edu.au  Mrs Cheree Harris - Primary Chaplain

Accounts	Monday to Friday, 8:15am - 4:15pm P: (08) 9394 9144   E: accounts@carey.wa.edu.au
Dental Therapy Centre	Piara Waters Primary School P: (08) 9393 2125
Flat Chat Speech Pathology	Mrs Julianne Burgess - Speech Pathologist P: 0409 083 454
Uniforms	Uniform Shop Tuesday and Thursdays, 8:00am - 4:30pm P: (08) 9394 9101   E: uniformshop@carey.wa.edu.au  Uniform Policy Mrs Julie Pienaar - Assistant Principal P: (08) 9394 9133   E: jpienaar@carey.wa.edu.au

## General Information

### Class Sizes

Class sizes may increase by one or two students at the discretion of the Principal.

Kindergarten	78 students over four classes
Pre-Primary	26 students per class, three class groups of students
Year 1 - Year 3	26 students per class, three class groups of students
Year 4 - Year 6	28 students per class, three class groups of students

### School Hours

Doors open	8:30am
School conclude	3:10pm

Kindergarten	8:30am - 3:10pm Kindergarten children will attend on alternate Wednesdays: K1 and K3 - Odd weeks (Weeks 1,3,5,7,9) K2 and K4 - Even weeks (Weeks 2,4,6,8,10)
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Pre-Primary	8:50am - 3:00pm
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Years 1 - 6	8:40am - 3:10pm
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### Term Dates

Term Dates are available via the 'Current Parent Essentials' section on the College website and are frequently communicated in our College newsletters and correspondence.

### Late Arrivals / Early Departures

Please ensure you sign in/sign out your child/ren at the Primary Administration Office if arriving after 8:50am or departing at any time throughout the day. We have these policies in place to protect you and your child and feel that any inconvenience caused is well worthwhile to ensure your child's safety.

### Complaints & Disputes Policy

To view our policy, please log onto [carey.wa.edu.au](http://carey.wa.edu.au), at the very bottom of the page is a link to 'Complaints and Disputes'.

### Contact with Home

In an effort to keep lines of communication open, the following methods will be employed:

- Staff will try to speak with you at the beginning or end of each day; however, if you have concerns about your child's wellbeing or progress that you wish to discuss, please make an appointment. We appreciate information about your child's needs, health or situations at home that may impact their learning.
- Our class parent representatives will regularly correspond with parents via email, Remind app and Parent Facebook groups. These communications will consist of reminders for special events, minutes from PIP meetings and invitations to social occasions.

- You can view our school newsletter through the Carey website and it will be emailed to all parents.
- If you are unable to drop off or pick up your child regularly, email contact is encouraged. Your teacher will give you their email address at the beginning of the year.

## Collection of Children

Please make every effort to be punctual. Children can become distressed when their parents or caregivers are late to collect them. Please note that children will be escorted to the Primary Office if a parent or caregiver is late, and the teacher has duties after school that require them to leave the classroom.

### Child Collection Arrangements

Your child will NOT be allowed to leave with an adult or sibling other than the parent or carer nominated at the beginning of the year, unless parents have notified the College in writing. A Student Release Form will be given to all families at the beginning of the year for you to list all the authorised people who may collect your child. We have this policy in place to protect you and your child and feel that any inconvenience caused is worthwhile to ensure your child's safety.

### Custody Arrangements

It is the responsibility of families with child custody arrangements to make the Principal and Assistant Principal - Pastoral Care aware of the necessary details and to provide the relevant documentation so that it may be placed on the student's file.

## Sickness/Accidents and Emergencies

Should a child become ill or involved in an accident, parents will be contacted. ***Please ensure that the College has a current emergency number that you or your emergency contact can be contacted on at all times.***

## Toys

Unless children are requested to bring a specific toy for a learning activity, please leave all toys at home. They can cause negative peer pressure and inappropriate play. No responsibility can be taken for lost or broken toys. Carey is a war-toy free zone and violent role-play games are discouraged.

## Birthdays

We enjoy making children feel special as they celebrate their birthdays. You are most welcome to send a cake to share on your child's birthday. The most manageable method is to send a cupcake or treat for each child. We ask parents of children with allergies to provide a safe treat food that can be given to them at celebration times. ***The College is a nut-free zone.***

## Houses

### Kennedy (Orange)

Reverend William Kennedy was a missionary in the country areas of Victoria, before accepting the call to pastor a church in Katanning. He then established a number of Baptist churches throughout the south-west of Western Australia and was well known for the care, compassion and assistance he gave to families in isolated farming communities.

**Flynn (Black)**

Reverend John Flynn established the Flying Doctor medical service, originally known as the Australian Inland Mission, bringing medical services to people in outback Australia.

**Williams (White)**

Sister Ella Williams spent many years serving the sick and homeless in Western Australia. Upon retiring she travelled to India to work with Mother Teresa helping the poor and marginalised in the slums of Calcutta.

**Court (Teal)**

Margaret Court, Australia's greatest female tennis player, who is now Pastor of Victory Life Centre. This is a large community church in the city of Perth which offers support, encouragement and help to people in crisis.

## Kindergarten Staggered Start

### Term 1

Starting a new job or adventure can often be a daunting prospect. Starting Kindergarten is no exception, as for many children this can be their first time away from Mum and Dad. To foster a gentle, relaxed and reassuring atmosphere we have provided your child with a gradual transition to full-time Kindergarten attendance. The Kindergarten will be opened each morning at 8:30am for community time. This is an opportunity for parents to look at their child's work and photos around the classroom. It also enables parents and Kindergarten staff to communicate information relevant to that day (e.g. your child will be picked up during the day for an appointment). Teachers use the time before the Kindergarten opens for preparation of learning experiences and materials.

**Weeks 1 and 2** *(Further details will be forwarded)*

Children will attend on their designated days, at their designated session times, either 8:45am - 11:00am or 12:45pm - 3:00pm. Parents may stay with their child during the first week. Please provide crunch and sip.

**NOTE:** Week 1 is an odd week, so Wednesday Kindy takes place for K1 and K3.

**Weeks 3 and 4**

From the third week until the end of the fourth week your child will attend two or three half days from 8:30am until 1:00pm on their designated days. This includes lunch.

**Week 5 to 10**

From the fifth week of Term 1 your child will start attending full days ie. from 8:30am-3:10pm on their designated days.

### Terms 2, 3 and 4

Children attend from 8:30am - 3:10pm on their designated days.

A calendar will be attached to your welcome email which will have your child's Kindy days for the year stated.

## What to Bring?

It would be appreciated if parents could bring consumables and Book List items into Kindy and Pre-Primary on your child's first day. These do not need to be labelled with your child's name as they are class sets. On subsequent days please bring:

- A small named container for fruit or vegetables to eat at recess time.
- A labelled Carey hat for outdoor time.
- A labelled spare set of underpants and clothing including socks to be kept in a school bag. Please remember to check these for seasonal suitability and for your child's growth throughout the year. Spare clothes do not need to be uniform.
- A labelled drink bottle with water in it. No cordial or juice please.

## Ways Parents Can Help

### Settling In

We want your child to settle into Kindy and Pre-Primary happily. Come in and sit on the mat with your child and do a puzzle or look at a book with them. When it is time to go, please leave promptly with a confident 'goodbye'. Your confidence in your child's ability to cope is important. Most children settle quickly once their parents go, but be assured, if there are problems we will let you know. After Week 5, you may like to put your name on our Parent Help Roster.

### Parents Roster

Parents are invaluable to the Kindergarten and Pre-Primary program. With your support, we are able to provide a greater variety of learning experiences/activities. Parents are welcome to volunteer whenever possible.

A parent helper assists the staff with children's activities, cleaning up activities and generally joining in the fun. Being on the roster provides an excellent opportunity to see your child interacting with others as well as a chance for you to participate in their learning. It is an important transition from home to school. A roster will be displayed on the noticeboard each term. **Parents will need to sign in at the Primary Office before proceeding to outside the classroom.**

### Laundry Roster

Each week we have aprons and towels to be laundered, so throughout the year you will be asked to take one or two turns at washing them. Each week a name will be selected from a box. The lucky family gets to be our laundry helper that week. The children love this and we hope you do too! It would be appreciated if you could return the washing the following Monday or Tuesday.

### Developing Independence

It is our aim to encourage the children toward independence whilst fostering inter-dependence on others. To assist in this process please allow them to take responsibility for putting their fruit in the bowl, putting the bag away etc. We do expect the children to be able to use the toilet themselves.

### Using Your Skills and Talents

We are very interested in benefiting from your skills and interests. For example: Do you love sewing, building things, cutting or pasting? Can you explain in simple terms how a light switch works

or set up a pulley system? Do you have access to resources that would enhance the learning program or Kindergarten or Pre-Primary environment? Do you know people we could meet or places we could visit? If so, please let us know!

## Health and Safety

It is common for Primary children to contract minor ailments particularly if they have spent limited time in a group setting. Although it may be inconvenient, please do not send children to school if they are sick. Remember the impact on other families! If your child is ill, or absent, please email Absentees: [absentees@carey.wa.edu.au](mailto:absentees@carey.wa.edu.au) or text 0428 031 096 by 9:00am

Children should not attend school:

- Within 24 hours of commencing antibiotics
- Until at least 24 hours after the cessation of diarrhoea or symptoms of gastroenteritis (the exclusion period automatically increases to 48 hours if there have been 3 or more cases in a class)
- Until they are symptom free if they have influenza.
- If they have had a temperature of 37.5C or more in the past 24 hours.

Parents will be asked to collect their child from school as soon as possible if they have a temperature of 37.5C or more; if they vomit; have evidence of loose bowels; or eye discharge that returns after being cleared.

Parents are asked to keep their child at home if they have nasal discharge or cough, with associated symptoms of illness.

The following illnesses require exclusion from school: Chicken Pox, Head Lice, Cold Sores, Vomiting, Diarrhea, Influenza, School Sores, Impetigo, Scarlet Fever, Ringworm, Measles, Mumps, Hand Foot and Mouth Disease.

### Prior to Starting School

As per your Enrolment Form, we have noted if your child has any allergies or medication needs.

***If your child requires an Emergency Action Plan (EAP) the Primary Office must receive this for your child before the school year begins.*** You can collect this form from your child's doctor or from the Primary Office. Please note we require these forms to be in colour.

### Change of Medical Information

Notifying the College of any changes to your child's medical information is essential in enabling the College to fulfil its Duty of Care to your child in the event of an accident, illness or emergency.

***Please ensure that your medical information and contact details with the school are correct at all times.***

In the event that your child's medical information, address, phone number, email or emergency contacts change, ***please update your details via our website immediately.***

Please go to the 'Current Parents' section on our website, then 'I'm a Harrisdale Parent', then scroll to the icon named 'Update Your Information via Consent2Go' to update and submit correct information. If you cannot access our website for any reason, please email the Primary Office at [primaryadmin@carey.wa.edu.au](mailto:primaryadmin@carey.wa.edu.au).

## Medication

If your child needs medication whilst at school, you will need to bring the medication to the Primary Office and fill in a medication request form prior to any medication being given to your child. All medication must be in its original package and in date.

## Useful Box

You can assist your child's class by saving your junk (well, some of it anyway!).

We would appreciate the following items, but please ensure they are thoroughly clean:

Ice cream containers	Margarine containers	Soft drink bottles
Plastic milk/juice containers	Shoeboxes/matchboxes	Cardboard cylinders (no toilet rolls please)
Cotton reels/overlocker spools	Pegs	Puzzles, dolls, dress-ups
Old magazines (please censor)	Newspapers	Balloons
Toy vehicles	Tricycles	Gumnut/shells/pebbles
Wool and string	Egg cartons	Used greeting cards
Shredded paper	Wax crayons/candle ends	Cotton Wool balls
Popsticks	Rice/pasta (uncooked)	Unwanted sand toys
Plain butchers paper	Beer bottle tops	Velcro off-cuts
Foam trays	Fabric	Cereal boxes etc
Off-cuts of wood, dowel	Pantyhose	Wood shavings/sawdust
Confetti (hole punches)	Unheaded matchsticks	Plastic string

Milk/fruit juice lids	A4 Paper boxes and lids	Blunt tapestry needles
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Anything else? If you have access to other items that you think may be useful, please ask us. It may be just what we are looking for. We have good imaginations!

## Communications

### Absences

**The School Education Act 1999 requires compulsory aged students , as defined in the Act, to attend school, or participate in an educational program of a school, on the days on which the school is open for instruction unless an arrangement in writing has been entered into for a student.**

Although there is no legal requirement in the School Education Act 1999 for pre- and post-compulsory aged students to enrol in a school, there is an expectation that once enrolled, students will attend on a regular basis and positive attendance patterns should be fostered with all students by schools.

Students who need to attend appointments, or who will be absent during class times, should notify the class teacher and absentees via email or a written note prior to the event. When unexpected absences occur, lateness or sickness necessitates being away from the College, an SMS or email should be submitted to the Absentee Officer as soon as possible. If late your child/ren are required to sign in at the Primary Office. A Medical Certificate may be required to explain prolonged absences.

When a parent or caregiver is required to collect a student from the College during school hours, and upon their return, please report to the Primary Administration Office.

**You will be required to sign your child in or out via our SEQTA system indicating that the child has been removed from and/or returned to the school premises.**

**PLEASE NOTE:** In the case of an expected prolonged absence the Teacher or Assistant Principal - Pastoral Care, in addition to the Absentee Officer, should be notified in writing or an appointment made to discuss the absence.

#### **Notification Procedure:**

SMS Messages are sent to families by 10:30am if a child is marked absent. The absence is resolved immediately if the parent responds. Please reply to the SMS or email the Absentee Officer on [absentees@carey.wa.edu.au](mailto:absentees@carey.wa.edu.au) as soon as possible.

**If your child is absent from school, please provide us with their full name, class, date/s of absence and reason by 9:00am.**

**SMS: 0428 031 096 | Email: [absentees@carey.wa.edu.au](mailto:absentees@carey.wa.edu.au)**

## Communicating with Parents

Establishing strong lines of communication is important in developing strong links between the home and school.

Parents are encouraged to discuss with staff any issues of concern they may have.

Appointments can be made with the classroom or specialist teacher either directly through the teacher or through the Primary Administration Office. Please be aware that at the commencement of the school day teachers are busy preparing for class and welcoming and settling children into their routines. This is not an appropriate time for an "interview".

Appointments to see the Principal can be made through the Primary Office or the Principal's PA on (08) 9394 9133.

The College newsletter (K-12) is available online and emailed three times per term to parents. If you have any queries about receiving this, please contact Community Engagement on (08) 9394 9111.

## Emails

Parents may contact teachers directly through email. Please remember, teachers cannot read emails while they are working with children. Before school is also a very busy time and staff may not be able to read your message before the start of the day. Please be aware that the turnaround time for a response to emails is 24 hours at the minimum.

## Change of Address or Contact Details

Notifying the College of your change of address or contact details is essential in enabling the College to fulfil its Duty of Care to your child in the event of an accident, illness or emergency.

Please ensure that your contact details with the school are correct at all times. In the event that your address, phone number, email or emergency contacts change, please update your contact details via our website immediately.

Please go to [carey.wa.edu.au](http://carey.wa.edu.au) then to the 'Current Parents' section, then 'I'm a Harrisdale Parent', then scroll to the icon named 'Update Your Information via Consent2Go' to update and submit correct information. If you cannot access our website for any reason, please email the Primary office at [primaryadmin@carey.wa.edu.au](mailto:primaryadmin@carey.wa.edu.au).

## Tuition and Associated Costs

### School Fees

All supporting documentation is available on the Carey Baptist College website under 'Enrolments'. Every endeavour is made by the College to keep fee increases to a minimum. Parents are notified at the end of each year of the expected cost for the following year.

If you have any queries regarding your tuition account, please contact Accounts on:  
Phone: (08) 9394 9144

Email: [accounts@carey.wa.edu.au](mailto:accounts@carey.wa.edu.au)

## Stationery

Text and stationery requirements for the College may be purchased through Box of Books. A copy of the Stationery and Book requirements will be sent during Term 4 each year. This enables the orders to be placed before the start of the new year.

Book lists for each year group are also available on the College website, under 'Current Parent Essentials'.

## Excursions and Incursions

These are part of the curriculum and may be organised by staff throughout the year. Costs are generally included in the Tuition fees. Emails will be sent from Consent2Go (MCBSchools) in regards to excursions. Following the steps in the email will be required to approve the attendance.

## Music Tuition Program(Pre-Primary only)

We are proud to have one of the best Music Tuition Programs in the state on offer for Carey students, in addition to their music classes.

Students may elect to receive musical tuition on an instrument of their choice. Music tuition fees are paid direct to the tutor and the College levies a family fee to cover administrative costs associated with the tuition.

Instruments are on offer from Pre-Primary and up. To learn more, please visit the Carey website, then select 'Current Parents' > 'I'm a Harrisdale Parent', then Music Program.

## Parents in Partnership

At Carey we recognise that parents play the most significant part in their child's journey to life-long learning. The values and attitudes that parents hold towards school will strongly influence the values and attitudes that their children hold. This in turn will impact on each child's learning. To this end, we encourage and welcome parent involvement. There are many ways that you can be involved in your child's schooling, for example:

- Rostered help in the classroom, Art Room or Library
- Assisting with Literacy Support
- Assisting with special events and sports carnivals
- Excursions and Camps
- Busy Bees, special projects
- Kiss and Ride - Drop off and Pick up assistance

Please see your child's classroom teacher if you are available to assist in any of these areas.

If you have any special skills that you may be able to share with students or if you have access to resources that would enhance our learning programs, we would love to hear from you.

In addition, parents are welcome to become involved in the 'Parents in Partnership' (PIP) at the College. A volunteer parent representative from each class acts as a liaison between parents, PIP and the College, ensuring that relevant information and requests are communicated to parents in each class.

Meetings are held each term and provide a forum for parents to ask questions, express concerns and meet other parents in a friendly and positive atmosphere. You are most welcome to attend. Please check our Primary Calendar on our website for the next 'PIP' meeting time.

## Community Health Nurse

Community Health Nurses (Schools) from Armadale Community Health Service provide services to the school. The nurses visit the school by arrangement to:

- Provide assistance with, and monitoring of, children with chronic medical conditions
- Undertake assessments of children, with parental consent, to detect and refer on, when required, conditions adversely affecting learning
- Participate in and provide assistance to health promotion and health education programs
- Provide health-related short-term counselling and crisis intervention on health-related issues
- Advocate for health-related issues when required
- Vision and hearing checks (Kindy)

The nurses can be consulted by parents/caregivers to discuss any health-related issue affecting their children by contacting them via the Primary Administration Office.

## Speech Services

'Flat Chat' is a part-time speech pathology service at the College. It is a private service and parents are responsible for booking therapy sessions and paying the pathologist directly.

This is for Carey students only, and parents are required to attend the therapy sessions with their child. Information is available through the Primary Administration Office.

## Dental Nurse

### **The Government Funded Dental Scheme**

This service provides free general dental care to eligible school children at school-based Dental Therapy Centres. Dental Nurses attend Carey from the Piara Waters Primary Dental Therapy Centre to assess students who have enrolled in the program. An enrolment form will be distributed to families new to Carey or not previously enrolled.

# Uniform

## Guidelines

View our Uniform Guidelines document on our website: [carey.wa.edu.au/uniformshopharrisdale](http://carey.wa.edu.au/uniformshopharrisdale).

## Online Uniform Shop

If you would like to purchase online and have home delivery, or check stock availability, visit our Online Uniform Shop: [uniformshop.carey.wa.edu.au](http://uniformshop.carey.wa.edu.au)

## Policy

Wearing a uniform is not meant to establish uniformity or deny individuality, but to encourage students to identify with their College and develop a sense of belonging. It is our hope that our students will wear their uniform with a sense of pride and accomplishment as they identify with Carey - a place of growth and learning that will play a significant role in their lives both now and in the future.

To this end, we encourage students to become self-disciplined in wearing their uniform appropriately and to be aware that the integrity of their College is reflected to the wider community through their behaviour and appearance. The College uniform has been carefully and creatively designed to be a uniform that students are proud to wear.

We have endeavoured to be flexible in determining the most appropriate way for students to wear the uniform, taking into consideration the age of students and the type of play they engage in, but without compromising our standard of and commitment to excellence in all areas.

With younger children, parents play an important role in encouraging that the correct uniform is worn to school. As children grow, becoming more independent, it is of course desirable that they learn to take responsibility and ownership for correctly and appropriately wearing their uniform.

Please direct any queries or concerns regarding uniforms to Mrs Julie Pienaar, Assistant Principal.

## Management

Students are required to wear the College uniform as designated below. It is expected that children become familiar with the uniform and wear it appropriately.

If children are inappropriately dressed a note will be sent home to parents indicating the inconsistency.

If children are incorrectly dressed for a College function or excursion parents will be notified on the day and may be requested to bring the correct uniform to the College or the children may be excluded from involvement in the planned activity.

## Sunscreen

Please apply sunscreen to your child before coming to school.

## Kindergarten Curriculum

### How do children learn at Kindergarten?

The Kindergarten programme is guided by the principles and outcomes of the Early Years Learning Framework. We employ a thematic approach, covering all developmental learning areas (Spiritual, Physical, Emotional, Social, Personal, Creative, Cognitive and Linguistic). An integrated programme that uses play, discovery and hands-on experience makes learning more meaningful to young children. The children participate in whole-class 'mat sessions' and small-group structured activities designed to develop specific skills or concepts.

A great deal of valuable learning also occurs in the 'learning centres' of the classroom, eg: the book corner, dramatic play corner, block corner, puzzles and manipulative area, writing centre, easel painting, collage and play dough tables, listening post and iPads. Play is very important for success in literacy and numeracy development. For more information, please follow the link on the website to the ELC philosophy.

### Outdoor Play

Outdoor play provides an opportunity for children to develop their physical skills, promote being physically active and use their imagination and problem-solving skills in different environments. Obstacle courses are planned and arranged to develop fundamental movement skills (eg: balancing, climbing, jumping, throwing and catching). With an emphasis on participation, all children are encouraged to be involved in a wide range of physical activities. **Sunscreen is available in Terms 1 and 4. Please apply sunscreen to your child on entry to the class.**

### Primary Garden

The Primary Garden is integral to the Kindy and Pre-Primary Science program. It provides a valuable outdoor classroom area where the children participate in hands-on learning experiences.

### Information Technologies

It is our aim to assist students to develop the skills that will enable them to use information technology across the curriculum. Students are able to access different technologies in the classroom.

## Pre-Primary Curriculum

The Pre-Primary programme is based upon the Western Australian Curriculum, as outlined by the School Curriculum and Standards Authority (SCSA), who is responsible for assessment, standards and reporting for all Western Australian Schools. It is also guided by the principles and outcomes of the Early Years Learning Framework.

In Pre-Primary, students learn through intentional teaching, interaction with others, investigation, experimentation and play. Priority is given to literacy and numeracy development, as these are the foundation upon which further learning is built. Opportunities to develop literacy and numeracy are integrated across all subjects.

## English

In Pre-Primary, students view, listen to and enjoy texts such as stories, rhymes and books that entertain and inform. They start to learn to read and write.

Typically, students will:

- Communicate with peers and adults in familiar situations
- Recognise rhyming words and syllables
- Recognise letters and the most common sounds the letters make
- Develop skills in 'sounding out' words to read and write
- Read some personally significant words
- Read books with one or more sentences, pictures and familiar vocabulary
- Write some personally significant words
- Write simple recounts, messages and stories

NSW Foundation Regular is the style of handwriting taught at our school.

NSW Foundation Regular

0 1 2 3 4 5 6 7 8 9

a b c d e f g h i j k l m n o p q r s t u v w x y z

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

## Mathematics

In Pre-Primary, students develop a sense of number, order, sequence, pattern and position in relation to familiar settings.

Typically, students will:

- Connect numbers, their names and quantities up to 20 Count numbers in sequence to 20 and beyond
- Model simple addition and equal sharing
- Copy and continue patterns
- Compare lengths, weights and volumes
- Sort objects and shapes
- Connect events with/to days of the week
- Develop an understanding of location words, such as above, outside, left etc

## Health and Physical Education

Physical Education provides an opportunity for children to not only develop their physical skills but also to increase their confidence and sense of self worth. All children are encouraged to be involved in a wide range of sporting and physical activities, with an emphasis on participation.

Fundamental movement skills and game skills are covered in the program. Pre-Primary children will be involved in the Athletics Carnival and will be allocated to a House group for the event. If your child has an older sibling in Primary, they will be allocated to the same house.

## Humanities and Social Sciences

By investigating and playing in familiar situations, students use their innate curiosity to make sense of the world, and develop knowledge and skills about people and places.

Typically, students will:

- Explore their personal world, including personal and family histories
- Investigate places they and their families live in and belong to
- Find out about other places
- Find out how people feel about places
- Explore why places are special
- Consider how people can care for places

## Science

Students observe and explore to find answers to questions.

Typically, students will:

- Explore the needs of living things Investigate the properties of everyday materials
- Explore changes in our world; for example, weather and chemical reactions
- Explore how things move
- The Primary Garden is integral to the Kindy and Pre-Primary Science program.
- It provides a valuable outdoor classroom area where the children participate in hands-on learning experiences.

## The Arts

Students share their experiences and understanding of themselves via responding, creating and participating in musical, dramatic, media, dance and visual arts activities.

## Technologies

Students learn how technologies work through exploration, design and problem solving.

Typically, students will:

- Design and create solution to challenges through guided play and using materials and equipment
- Represent data as pictures, symbols and diagrams, and sequence steps to solve simple problems

## Languages Other Than English (LOTE)

Students have the opportunity to learn two languages other than English – Japanese and Indonesian.

Typically, students will:

- Imitate the sounds, rhythms and patterns of Indonesian/Japanese
- Use simple words and phrases, and non-verbal communication strategies in familiar situations
- Read and write simple words with visual support

## Library

Pre-Primary children attend the library each week. Children are required to have a waterproof Carey library bag, available from the Uniform Shop. **Children are unable to borrow books without their library bag.**

## Monitoring & Reporting on Children's Progress

Please show an interest in your child's work. It is very significant to them. Bear in mind, many learning experiences do not produce tangible end products. A lot of work is kept in the classroom in your child's file which includes checklists of specific skills and concepts, regular work samples and anecdotal records.

Parent/teacher interviews are conducted late in Term 1.

You will receive a written report twice per annum and will have the opportunity to view your child's work throughout the year. You will also receive a thumb drive of photos recording highlights of your child's Pre-Primary experiences. In addition, you will receive class letters throughout the year.

Feedback will be given on your child's progress on request. If an area of concern is identified you will be contacted to discuss strategies to address it.

## Pastoral Care and Behaviour Management

"The interaction between the teacher and the learner is at the heart of schooling. The quality of this relationship is the single most important factor in learning".

Staff at Carey are committed to building positive and meaningful relationships with students to optimise each child's learning potential. The College upholds five core values and these form the framework of a whole school approach to Pastoral Care which encompasses our code of behaviour management.

Appropriate behaviour is expected, taught and affirmed. Boundaries and expectations for behaviour are clearly defined and explained to students. Consistent consequences are enforced. Where appropriate, students are involved in determining boundaries and consequences, thereby encouraging them to take responsibility for their actions.

Emphasis is given to the prevention of problems before they arise , and to teaching students appropriate ways to behave, through specific social skills programmes. Students are encouraged to become self-monitoring in their behaviour.

Clearly defined boundaries are set and appropriate consequences consistently applied. Where boundaries are exceeded, students will be held accountable for their action. Teachers will assist students to understand why the behaviour is unacceptable, the impact of their behaviour on others and alternative ways to behave. Students will be supported by all members of staff in their efforts to change inappropriate behaviour.

Each member of the staff and student community has the right to feel comfortable and safe at school.

Students are therefore expected to be responsible and cooperative in their behaviour, reflecting self-respect and respect of others at all times.

### **Restorative Justice**

Carey Baptist College is a community where all members (students, parents and staff) are welcomed and valued. It is a College that is committed to delivering an excellent standard of education, as well as providing a safe, secure and caring environment where children can develop their skills and gifts and realise their worth and potential.

Restorative justice is a strategy used in assisting children to be aware of the consequences of their actions and responsible for their behaviour. It provides a way for School Communities to be more responsive to harmful behaviour through:

- Resolution - taking responsibility to address the issue and prevent reoccurrence
- Restoration - the harm to relationships is repaired
- Reconciliation - emotional healing is achieved

### **Carey Upholds Five Core Values**

Children are strategically taught these values and are encouraged to demonstrate them in all aspects of school life: ***Integrity, Compassion, Respect, Kindness and Courage.***

In addition to teaching and demonstrating our core College Values, Carey is also committed to the National Framework for Values Education, a Federal Government Initiative that was distributed to all Australian schools in February 2005. The National Framework for Values Education encompasses six key areas which are incorporated into policies and practice at Carey:

Values Education:

- Bullying and Harassment Policy
- Child Protection Policy
- Development of a Safe Working and Learning Environment
- Social Services and Counselling
- Working with Parents

If you would like to view the Behaviour Management and Bullying policies, please contact the Assistant Principal - Pastoral Care.

The Carey values are aligned with the guiding principles in the National Framework for Values Education (revised 2011) as below:

The vision is underpinned by the following guiding principles that represent fundamental beliefs about safe, supportive and respectful school communities. These guiding principles emphasise the importance of student safety and well-being, as a prerequisite for effective learning in all school settings.

Australian schools:

- Affirm the rights of all members of the school community to feel safe at school
- Acknowledge that being safe and supported at school is essential for student well-being and effective learning
- Accept responsibility for developing and sustaining safe and supportive learning and teaching communities that also fulfil the school's child protection responsibilities
- Encourage the active participation of all school community members in developing and maintaining a safe school community where diversity is valued
- Actively support young people to develop understanding and skills to keep themselves and others safe
- Commit to developing a safe school community through a whole-school and evidence-based approach