



Carey
Baptist
College
Harrisdale

Music Teacher | Primary Position Description

Carey is a community of faith on mission in the world. As such, how we live and serve together matters. Mission, faith and relationships are three words that are used to describe Carey. In order to ensure that we remain a relational community of faith on mission in the world, we have identified a number of core values that we believe are essential in shaping us as a community.

- **Kindness:** a concern for others, which compels us to act for their good.
- **Courage:** the willingness to act well in the face of uncertainty and fear, and a willingness not to settle for mediocrity.
- **Respect:** sensing and honouring the God-given worth in another. We recognise the value of those we serve and that they deserve our best.
- **Humility:** embracing a clear perspective for one's place with God and others and seeking to benefit others above ourselves.
- **Integrity:** being honest and consistently living out our moral principles, whether seen or unseen.

The gospel is the foundation from which we serve, in an environment that respects the diversity of our students, their families and the broader community. As such we believe that we earn the right to speak by operating in an environment that values excellence.

Purpose

The Primary Music teacher leads the academic program of Music Education and provides support to classroom teachers within their area of responsibility, with knowledge of contemporary teaching and learning practices, and experience within their area.

The Primary Music teacher manages the Music program both for the classroom and for extracurricular activities and events. The Music teacher will maintain current music programs and explore initiatives to offer and promote alternative/new programs within the College. This teacher will build strong links with the Secondary Music Department to support students with a K-12 focus. With knowledge of contemporary co-curricular practices, the Music teacher will inspire a safe, engaging and challenging atmosphere, whilst promoting the College's vision, values, policies and procedures.

The Music teacher is recognised and respected by colleagues, parents and community members as a passionate teacher who can demonstrate consistent and effective management skills. They initiate and lead music activities that focus on improving extracurricular opportunities for all students.

Key Responsibilities and Duties

- Modelling the College values and Christian ethos.
- Plan, teach, assess the Western Australian Curriculum for Music in the classroom from Pre-Primary to Year 6
- Report on students' progress each semester

- Choirs and Ensembles dependent on expertise
- Assisting with Assemblies and the Christmas Concert
- Organising performance opportunities for instrumental students in liaison with the Secondary Music Department
- Formulating and managing the Primary Music budget
- Carrying out other duties as directed by the Assistant Principal

General Duties

- Provide a contemporary, relevant and student-centred education
- Establish caring and supportive relationships with students
- Demonstrate the love of God on a daily basis
- Deliver a Christian education through systematic teaching and praying
- Active involvement in prayer for the school and those within the school community
- Participation in staff devotions, including leading/contributing to small group discussions and prayer
- Carry and contribute to the vision of the College - develop understanding of how your role contributes to the broader Christian education ministry of the school
- Manage student behaviour according to our policies
- Know your students with diagnosed disabilities and funding; meet with parents, EAs, managers and external providers when appropriate
- Meet with parents both formally and informally
- Communicate regularly with families through letters, emails, newsletter
- Manage resources
- Collaborate with colleagues
- Attend meetings when required
- Attend professional learning days and events
- Stay abreast of current best practice
- Attend special College events (which may occur out of school hours)
- Supervise students at recess, lunchtime and after school when on roster
- Volunteer with different committees, clubs, extra-curricular events and activities
- Liaise appropriately with Education Assistants when necessary
- Follow College procedures and policies
- Set goals to improve professional standards
- Meet with in-line managers for support and accountability
- Keep shared spaces clean and tidy - respect the next user
- Provide first aid when required
- Know which of your students have Emergency Action Plans
- Participate in social activities to grow and connect with staff, building a strong community and culture

Competencies - Essential

- Demonstrated experience in Primary Music education
- Ability to teach choir
- A demonstrated ability to enthuse, motivate and encourage students in their music learning
- An up to date and thorough understanding of principles and practices relating to student learning strategies
- Set and maintain high standards in all aspects of the Music performance programme

Competencies - Desired

- Training in Kodaly and/or Orff methodology
- Ability to lead ensembles
- Involvement in professional communities

Personal Qualities

- Active follower of Christ both personally and professionally
- Excellent organisational skills, planning and management capabilities
- Ability to prioritise tasks and utilise efficient time management skills
- Very good communication and interpersonal skills to build relationships with key stakeholders
- A resourceful team member who is able to operate in a supportive, collaborative and inclusive manner
- Demonstrated interest in ongoing personal professional development
- Represent the College in a positive and professional manner

Know your responsibilities regarding:

- Safety of students and child protection
- Professional boundaries and grooming behaviour
- Code of Conduct
- Occupational health and safety
- Mandatory reporting
- Privacy
- Confidentiality
- Borrowing and purchasing resources
- Professional learning

Abide by 'The Carey Way'

- It takes a village to raise a child.
- We are all made in the image of God - 'Imago Dei'.
- No-one is here by accident; all are called by God.
- We operate on a platform of trust.
- Be solution focussed, not problem focussed
- Deal with the 'pinches' before they become 'crunches'
- Open-door policy
- Remember the Three Gs: + Grace - Gossip = Glorifying God
- Be the hands and feet of Jesus.
- Be curious - fill the gap with trust, not suspicion.
- Vision is a team sport - when we carry the vision, we cast the vision