

Application Package Dean of Teaching & Learning

Carey is a relational community of faith on mission in the world. As such, how we live and serve together matters. Mission, faith and relationships are three words that are used to describe Carey. In order to ensure that we remain a relational community of faith on mission in the world, we have identified a number of core values that we believe are essential in shaping us as a community.

- **Kindness:** a concern for others, which compels us to act for their good.
- **Courage:** the willingness to act well in the face of uncertainty and fear, and a willingness not to settle for mediocrity.
- **Respect:** sensing and honouring the God-given worth in another. We recognise the value of those we serve and that they deserve our best.
- **Humility:** embracing a clear perspective for one's place with God and others and seeking to benefit others above ourselves.
- **Integrity:** being honest and consistently living out our moral principles, whether seen or unseen.

The gospel is the foundation from which we serve, in an environment that respects the diversity of our students, their families and the broader community. As such, we believe that we earn the right to speak by operating in an environment that values kindness, courage, respect, humility and integrity.

Dean of Teaching and Learning

The Dean of Teaching and Learning (DTL) will be an outstanding educator whose passion is to work with teachers, students and parents across the Secondary school to enhance and encourage excellence. This will include:

- The leadership of staff professional development, support and accountability.
- The development of professional learning communities and teams.
- Developing programs that will enhance and improve teaching and learning.
- The development and management of the College's GATE programs.
- Developing academic and industry partnerships with like-minded organisations.
- Developing Carey as a college for international students (Year 10-11 entry).
- Developing relationships with the Primary schools in our district.
- Facilitating the transition of students from Primary to Secondary.

In addition, they will support the APC and DOC in the development and administration of:

- Policy Development
- College timetables and rosters.
- Curriculum meetings and communication.
- Reporting and compliance.
- Analysis of data.
- SEQTA.
- Communication with parents.

Accountability

The DTL is accountable to the Secondary Principal and Assistant Principal Curriculum (APC) and will meet with the Secondary Leadership Team.

Tenure

- The DTL will be employed up to 1.0 FTE with an anticipated 0.4 teaching role.
- This will initially be a three-year appointment.
- Commencement date 1 January 2020.

Selection Criteria

Teachers applying for this position will have:

1. A committed Christian faith.
2. Be an outstanding educator with relevant experience.
3. Have gifting and skills in community leadership.
4. Strong team building and organisational capacity, especially in leading for change.
5. A willingness to go the second mile to achieve excellence.

Application Requirements

1. A covering letter addressing the applicant's vision for Christian education.
2. A statement explaining your spiritual journey.
3. A written response demonstrating capacity in each of the remaining four Selection Criteria
4. A current Pastor's reference.
5. Your current CV with contact details for 2 referees.

Remuneration

Remuneration will be in line with the College EBA agreement on an FTE basis.

Timeline

Applications close 4pm Friday 30 August 2019.

Interviews will occur as soon as is practicable thereafter for commencement in January 2020.

Potential applicants are welcome to phone the Secondary Principal for a further understanding of the role, selection process and job description flexibility.

Applications addressed to:

Mr Brenden Gifford - Secondary Principal
Carey Baptist College
PO Box 1409
CANNING VALE WA 6970

Or emailed to secondarypa@carey.wa.edu.au

Appendix

Understanding the difference between the 'Dean of Curriculum' and the 'Dean of Teaching and Learning'.

Key Responsibilities:

Assistant Principal Curriculum <ul style="list-style-type: none">● Leads the Curriculum Team including Heads of Department and Directors.● Leads Curriculum and planning meetings.● Career and subject counselling.● Vocational Education and Training.● Workplace Learning.● Students at academic risk.	
Dean of Curriculum Leads: <ul style="list-style-type: none">● Secondary timetabling / FTE● Relief and daily timetable management● Exams and moderation● Rosters● Annual calendar creation and change● Reporting and compliance● Communication with parents● Interview schedules● Management of SEQTA● Analysis of data for College use● Up to 0.4 teaching load	Dean of Teaching and Learning Leads: <ul style="list-style-type: none">● Innovation and pedagogy● International students● GATE promotion and management● Academic and Industry partnerships● Support and Accountability (AITSL)● Relationships with local primary schools● Primary-Secondary transition● Practicum students● Study skills● Up to 0.4 teaching load